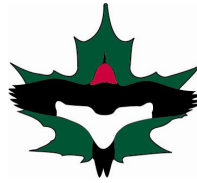


Geauga Park District  
9160 Robinson Road  
Chardon, Ohio 44024



1-800-536-4006 In-County  
Phone: 440-286-9516  
Fax: 440-286-1285

## GEOCACHE / LETTERBOX PERMIT APPLICATION

Geocache     Letterbox

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Caching/User Name: \_\_\_\_\_

### **Geocache / Letterbox Location**

Park: \_\_\_\_\_

Trail(s): \_\_\_\_\_

Description of Area: \_\_\_\_\_

*For Geocaching Only*

Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

Cache/Letterbox Name: \_\_\_\_\_ Container Size: \_\_\_\_\_

Description of Cache/Letterbox and Contents: \_\_\_\_\_

Permit is good from date issued to **March 1** of the following year. After that date, the cache/letterbox must be removed or moved and the new location re-permitted.

We request that you monitor this cache/letterbox and maintain it to be family friendly. This means the cache/letterbox will not contain food, alcohol, firearms, drugs or dangerous or adult items. We also require that you direct people seeking your cache/letterbox to follow established trails most of the way to your cache/letterbox. We discourage off trail hiking, as it negatively impacts the environment.

A permit will be issued to you upon approval of your application. Please allow 10 days for a response. Forward questions or concerns to Judy Barnhart, nature education coordinator, at 440-286-9516 Ext. 2011 or [jbarnhart@geaugaparkdistrict.org](mailto:jbarnhart@geaugaparkdistrict.org).

## **GEOCACHE / LETTERBOX PERMIT GENERAL INFORMATION**

1. Application or letter is sent to Judy Barnhart, nature education coordinator, at Geauga Park District, 9160 Robinson Road, Chardon, Ohio, 44024, or [jbarnhart@geaugaparkdistrict.org](mailto:jbarnhart@geaugaparkdistrict.org). Be sure to complete all information requested.
2. Once received, application or letter will be reviewed by the Geocache Committee. They will consider the cache/letterbox location and whether there would be negative impact to the park area.
3. Committee will make a recommendation for approval to Geauga Park District Executive Director Tom Curtin.
4. Permit will be issued. Permit will be valid from date issued to March 1 of the following year. After that date, cache must be removed or moved and a new location re-permitted. Once permit is received, applicant must sign and return a fully executed copy of the permit. Activation of the permit takes place when the Park District receives this fully executed copy of the permit.
5. Permit holder will be responsible for:
  - a. Monitoring the cache monthly
  - b. Keeping contents of the cache family friendly  
(Family friendly means the cache/letterbox will NOT contain food, alcohol, firearms, drugs or dangerous or adult items.)
  - c. Directing people searching for your cache/letterbox to follow established trails most of the way to your cache/letterbox  
(The Park District discourages off trail hiking, as it negatively impacts the environment.)
  - d. Becoming familiar with the Park District's Rules and Regulations (available upon request) and being responsible for any violations or damage to park property.  
(This does not include any damage or violations by another park patron.)
  - e. Restoring the premises to its original condition immediately following the conclusion of the activity
  - f. Understanding that Geauga Park District retains the right to terminate the conditions of the permit at any time
  - g. Agreeing to indemnify, hold harmless and, if requested, defend Geauga Park District and its Board of Commissioners and officers, employees and agents from and against any claims arising out of any and all personal injuries, property damage or other losses or expenses experienced, suffered or sustained by any person or entity during or in connection with the exercise of the privileges herein granted